OFFICE OF CIVIL ACTIONS REQUEST FOR CLAIM FILES - NEW COURT CASES Request sent to OAO Branch on (date files requested) Cases should be returned to the OCA Mail Room and then delivered to OCA Clerk							
				Telephone	305 Room:		
				ode File To:			
NAME	ACCOUNT NUMBER	SSADARS LOCATION	DIVISION ACTIONS				
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Attach copy of SSADARS HA-04 Printout T.S. I-4-09 Issued June 30, 1994

